



Employment Inquiry

Newbury Police Department
7 Morgan Avenue
Newbury, MA 01951
Ph: (978) 462-4440
www.newburypolice.org

Please understand that this is not an employment application. It is a means to convey your interest in employment with the Newbury Police Department. If the position you desire is available, someone will be in touch with you to complete the formal background investigation. You should consider attaching a copy of your resume to this Employment Inquiry.

If the fields below do not provide enough space for your response, you can use the space on Page 3 for more details as needed.

Personal Information:

Date of Application:

Name:

Address:

City/Town:

State:

Zipcode:

SS#:

Home Phone:

Cell Phone:

Email Address:

Position Inquiring of: Police Officer Dispatch/Communications Asst. Harbormaster Hours Available to Work:

Harbormaster Helper Emergency Management Staff Other:

Sun:

Mon:

Tue:

Wed:

Thu:

Fri:

Sat:

Salary Desired (month):

Date available to start:

Full-Time Part-Time Either

EDUCATION:

Type of School	Name of School and Complete Mailing Address	Years Completed	Major/Degree
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High School:

College/Bus/Trade School:

Professional School:

Other:

Have you ever been convicted of a crime? Y N

If "yes" explain:

Do you have a Driver's License? Y N State of Issue: License Number:

Accidents in the past 3 years? Y N If so, how many: Moving Violations in the past 3 years? Y N If so, how many:

Previous Employment (list up to 3):

1. Name of Employer/Company:

Complete Address of Employer/Company:

Street No Street Name City/Town State Zipcode

Phone:

Website:

Last job title:

Name of last supervisor:

Dates of employment: From: To:

Salary (monthly gross) during employment: Start: End:

Position(s) held during employment:

Reason for leaving:

May we contact your employer? Yes No

2. Name of Employer/Company:

Complete Address of Employer/Company:

Street No Street Name City/Town State Zipcode

Phone:

Website:

Last job title:

Name of last supervisor:

Dates of employment: From: To:

Salary (monthly gross) during employment: Start: End:

Position(s) held during employment:

Reason for leaving:

May we contact your employer? Yes No

3. Name of Employer/Company:

Complete Address of Employer/Company:

Street No Street Name City/Town State Zipcode

Phone:

Website:

Last job title:

Name of last supervisor:

Dates of employment: From: To:

Salary (monthly gross) during employment: Start: End:

Position(s) held during employment:

Reason for leaving:

May we contact your employer? Yes No

Continue on next page...

References (please list 3 persons that are not relatives and/or previous employers):

- 1. Name of Reference:**
Address:
Phone:
Email:
Years known to inquirer:
How do you know Reference:

- 2. Name of Reference:**
Address:
Phone:
Email:
Years known to inquirer:
How do you know Reference:

- 3. Name of Reference:**
Address:
Phone:
Email:
Years known to inquirer:
How do you know Reference:

Use this space for any other information or qualifications you wish to include in this inquiry:

Thank you for your interest in the Newbury Police Department. Please print, complete and sign this form. Completed forms can be dropped off at the police station to: Newbury Police Department, attn Chief of Police, 7 Morgan Avenue, Newbury, MA 01951. You can also email electronic copies to the Chief of Police.